

KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS
MEETING MINUTES
July 20, 2023

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists held In-Person/virtually through Zoom on July 20, 2023.

MEMBERS PRESENT

Michelle Oak, *Chair*
Scott Kaminsky, *Vice Chair*
Jennifer Kendrick
Lilian Williams
Nicole Ward, *Secretary/Treasurer/Sargent at Arms*

MEMBERS NOT PRESENT

Amanda Villaveces
Michelle Stillwagon

DEPARTMENT OF PROFESSIONAL LICENSING

Aleena Russell, Board Administrator
Jamar Carter, Admin. Section Supervisor
Daniel Leffel, Board Counsel
Kristen Lawson, Commissioner

GUESTS

Dale Bertram, Britt Riddle, Miranda Gill, Chris Brody, Matt Rule, Mckenna Fey, Mike Rankin, Amanda Driggs, Angela Mullins, Ervina Deasaussure, Laura Barclay, Jetona Milby

CALL TO ORDER

Michelle Oak called the meeting to order at 12:03 p.m.

MINUTES

A motion made by Scott Kaminsky to approve the June 15, 2023, Complaint meeting minutes as amended. Motion, seconded by Lilian Williams, carried. Michelle Oak abstained from voting.

A motion made by Scott Kaminsky to approve the June 15, 2023, Board Meeting minutes. Motion, seconded by Nicole Ward, carried. Michelle Oak abstained from voting.

A motion made by Scott Kaminsky to approve the July 11, 2023, Applications Committee meeting minutes. Motion, seconded by Lilian Williams, carried. Michelle Oak abstained from voting.

A motion made by Scott Kaminsky to approve the July 11, 2023, Regulations Committee meeting minutes. Motion, seconded by Lilian Williams, carried. Michelle Oak abstained from voting.

MONTHLY FINANCIAL REPORT

The financial statement for the month of June 2023 presented to the Board for review. No further action is required.

DPL UPDATE

Commissioner Lawson informed the Board that three (3) new positions have been approved for the Department for Professional Licensing.

LICENSURE STATUS REPORT

The Licensure Status Report for the month of July 2023 presented to the Board for review. No further action is required.

LEGAL

Board Counsel will discuss updates from the Regulations Committee on July 11, 2023, at the next Board meeting.

Board Members discussed having an application for potential AAMFT Candidates, AAMFT Supervisors and Board Approved Supervisors to use when requesting supervisory status.

A motion made by Lilian Williams to schedule the Regulations Committee meeting for August 3, 2023, at 9am EST for 90mins. Motion, seconded by Scott Kaminsky, carried. Michelle Oak abstained from voting.

NEW BUSINESS

A motion was made by Jennifer Kendrick to enter into closed session at 12:16 pm, pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion, seconded by Scott Kaminsky, carried. Michelle Oak abstained from voting.

A motion was made by Scott Kaminsky to return to open session at 1:15 pm. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting. No final action was taken in closed session.

A motion made by Jennifer Kendrick to update the meeting time frame for the Applications Committee to meet from 8:30 am-11:00 am EST for the remaining of the year. Motion, seconded by Scott Kaminsky, carried. Michelle Oak abstained from voting.

The Board reviewed G.M. AAMFT Supervisor Status Request. A motion was made by Scott Kaminsky, to approve the request. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

The Board reviewed J.K AAMFT Supervisor Candidate Status Request. A motion was made by Scott Kaminsky, to approve the request. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

The Board reviewed L.F. Board Approved Supervisor Request. A motion was made by Scott Kaminsky, to approve the request. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

The Board reviewed T.A. AAMFT Supervisor Candidate Status Request. A motion was made by Scott Kaminsky, to approve the request. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

The Board reviewed T.F. Board Approved Supervisor Request. A motion was made by Scott Kaminsky, to approve the request. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

The Board reviewed the updated FAQs and suggested adding information regarding a supervisor's duties. Additions will be tabled until the next Regulations Committee meeting.

The Board was informed Scott Kaminsky's term ended on July 15th. A motion was made by Nicole Ward, for appreciation of service in the form of gummy bears. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

OLD BUSINESS

There was no Old Business to be discussed at this meeting.

APPLICATIONS COMMITTEE

- 11 Approved Licensure/permit applications
- 4 Deferred Licensure/permit application
- 8 Approved Post-approval Applications
- 0 Deferred Post-Approval Applications
- 16 Denied Post-Approval Application
- 7 Approved Provider Course Applications
- 0 Deferred Provider Course Applications
- 0 Approved Sponsor Provider Application
- 1 Deferred Sponsor Provider Application

A motion made by Scott Kaminsky to approve all applications, renewals, audits, inactive requests, and CE provider applications as reviewed by the applications committee prior to this meeting with the caveat to go back and approve remaining applications after the clarification of how to proceed with online work. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

A motion made by Scott Kaminsky to approve the ratifications of applications, renewals, audits, and CE provider applications reviewed and issued following the last meeting and prior to this meeting. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

COMPLAINTS COMMITTEE

The Complaints Committee met and made the following recommendations:

- 2022MFT00003 – An agreed order to be offered.
- 2023MFT00004 – An agreed order to be offered.
- 2023MFT00005 – Extension request is granted.

A motion made by Scott Kaminsky to accept the recommendations. Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

PER DIEM

Motion made by Scott Kaminsky to approve Per Diem for the following:

- 6/22/23 – Jennifer Kendrick, Applications
- 6/25/23 – Jennifer Kendrick, Applications
- 7/11/23 – Jennifer Kendrick, Applications Committee
- 7/11/23 – Lilian Williams, Amanda Villaveces, Regulations Committee

- 7/13/23 – Jennifer Kendrick, Applications
- 7/14/23 – Jennifer Kendrick, Applications
- 7/19/23 – Jennifer Kendrick, Nicole Ward
- 7/20/23 – Jennifer Kendrick, Nicole Ward, Scott Kaminsky, Lilian Williams

Some Members may have been in person & filled out the paper forms for per diem dates

Motion, seconded by Jennifer Kendrick, carried. Michelle Oak abstained from voting.

ADJOURN

A motion made by Scott Kaminsky to adjourn the meeting at 1:29 p.m. Motion, seconded by Jennifer Kendrick, carried.

A handwritten signature in black ink, appearing to be 'M. Ivy', with a long, sweeping flourish extending to the right.

Michelle Ivy Oak, MEd, MMFT, LMFT, CHPS®

Chair